## Georgia Technology Authority

**Networked Session Time-Out**

| POLICY NUMBER: 9.4.3 | EFFECTIVE DATE: 11/01/06 |
|---|---|

**PURPOSE**

To establish guidelines for activity timeout procedures for any networked session.

**SCOPE**

Sessions established by a logon via a directly attached or networked device. This policy does not cover non-session activity such as browser based public access applications.

**POLICY**

*Any networked logon session that does not have activity for a limited period of time should automatically log the user off.*

**STANDARD**

This standard applies to all systems and applications used to process, store, or transfer data with a security categorization of MODERATE or higher. Agencies must establish an inactivity timeout or screen lock not to exceed 15 (fifteen) minutes.

**GUIDELINES**

**AUTHORITY, ENFORCEMENT, EXCEPTIONS** (see Section 1)

♦ Exceptions must be justified in writing and accepted by the Agency CIO or equivalent.

♦ In the case of an information system managed by a third party, the Agency CIO can, in concurrence with the information owner, make a determination that the third party's security controls meet or exceed this standard. This exception must be based on an assessment of the third party's controls and documented in writing. Please see policies 4.2.2, 4.3.1, and 8.1.5 for further information.

**TERMS AND DEFINITIONS** (see Section 2)